



## **DPSCloud: How to login to DPSCloud**

sites using your browser:

Double click on the "DPSCloud" shortcut for a vour desktop or navigate to one of the following

https://login21.dpscloud.com	Use this link for BT based internet providers
https://login22.dpscloud.com	User this link for Virgin or other internet providers

You will be presented with the below screen; type in your email address and password and click "Log On".



Click on "Company Name" desktop. (Company Name will be replaced by your Company Name)



You will now be presented with your hosted desktop.

## **Changing Your Password**

You can change your password after logging in to the website, before starting up the desktop. Click the Settings button.



The settings screen is displayed, click change password.

Settings			Save Cancel
Configure settings that are applied across the whole Web site	Language:	English	~
Password Change password	Change Password		
User Experience Virtual desktop or application window size	Window size:	1024 X 768 Custom size (px): Percentage of screen:	✓ ??   1024 × 768   80 %
			Save

Enter your old password and the new one you wish to use.

onsult your help desk or	corporate security policy to learn about your company's password guidelines.
Old password:	
New password:	
Confirm password:	

Your new password must meet the following complexity requirements:

- You cannot use any of your last 24 passwords.
- The password must be at least 7 characters long.
- Passwords must contain characters from three of the following five categories:
  - o Uppercase
  - o Lowercase
  - o Numeric
  - Nonalphanumeric (!@#£ etc.)
  - Any Unicode character that is categorized as an alphabetic character but is not uppercase or lowercase.
- Passwords must not contain the users account name or display name value.